

Committee Members: Cllrs Bowden, Campbell, Corlett-Shaw, Irven, Murphy (Chair), Westcott, and Whetlor

7 December 2020

Dear Councillor

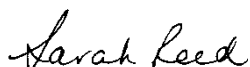
You are hereby summoned to attend the meeting of the **Finance & General Purposes Committee** by video conference on **Monday 14 December 2020 @ 6.30pm** for the purpose of transacting the following business.

Due to Coronavirus (Covid-19) safety measures, Watchet Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. The link for the meeting is detailed below:

<https://us02web.zoom.us/j/3416735898?pwd=K0VGdzFaNnJmdVhxUVJYUG9JUkViUT09>

Members of the press and public are welcome to attend, please register prior to the meeting with the Clerk on townclerk@watchettowncouncil.org

Yours faithfully



Sarah Reed
Town Clerk

AGENDA

- 20/95C **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))
- 20/96C To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI No: 1464
- 20/97C **Financial presentation for a Grant:**
(i) Knights Templar School Community Action- *paperwork issued prior to the meeting as **Appendix 1***
- 20/98C **Application for a financial donation:**
(i) CLOWNS – *paperwork will be issued prior to the meeting as **Appendix 2***
- 20/99C **Financial Matters:**
(i) Once per quarter, the Chair of this Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, *as per regulation 2.2*
(ii) All payments above £500 and below £5,000 are itemised and reported to this Committee, *as per regulation 4.1 and displayed on the website*
(iii) All payments issued outside of Full Council Meetings, shall be reported to this Committee, *as per regulation 6.6*
- 20/100C **Exclusion of Press and Public**
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw" (Public Bodies (Admission to Meetings) Act 1960
- 20/101C **Staffing Issues:**
(i) To consider the salaries element of the draft precept 2021/22– *working papers will be issued prior to the meeting as **Appendix 3***

20/102C **Draft Precept 2021/22:**

To consider the draft precept for 2021-22 with a view to making recommendations to January Full Council meeting- *working papers will be issued prior to the meeting as Appendix 3.1*

20/203C **Matters for the next meeting** – no discussion or decisions made