

30 November 2020


Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held by video conference on **Monday 7 December 2020 at 7.00pm** for the purpose of transacting the following business.

Due to Coronavirus (Covid-19) safety measures, Watchet Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. The link for joining the meeting <https://us02web.zoom.us/j/3416735898?pwd=K0VGdzFaNnJmdVhxUVJYUG9JUKViUT09> if a member of the public would like to attend, please register with the Town Clerk on townclerk@watchettowncouncil.org

Members of the public are invited to address the Town Council 15 minutes prior to the commencement of the meeting at approximately 6.45pm, providing the notice period has been complied with. Please see the Public Participation notice.

Yours faithfully



Sarah Reed
Clerk to the Council

A G E N D A

- 20/203 **To formally resolve to suspend standing order 1(z)** – to allow this meeting to take place on the first Monday of the month due to the Christmas period
- 20/204 To receive Apologies for Absence (LGA 1972, section 85 (1))
- 20/205 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464
- 20/206 **Town Council Minutes** - To confirm and sign the Minutes of the Council meeting held on the 9 November 2020, (LGA 1972, Sch 12 Para 41 (1))
- 20/207 **Chairman's Report:** – verbal
- 20/208 **Reports from the Principal Authority Members:**
County Cllr Davies
District Cllrs Aldridge, Davies and Whetlor and to receive questions from the floor
- 20/209 **Reports from Representatives of Outside Organisations,** Verbal – no Decisions
- 20/210 **To receive and sign the minutes of the following committees** and to adopt the Resolutions and Recommendations contained therein. (LGA 1972, Sch12 Para 41(1) to include matters of report
Tourism & Leisure (12 November 2020)
Finance & General Purposes (16 November 2020)
Environment & Planning (19 November 2020)
- 20/211 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:**
(Notification to the Clerk prior to the meeting)

- 20/212 **Reports from Working Groups:-** Any relevant paperwork will be issued at the meeting:
- a. **Library-** *Update and recommendations*
 - b. **CCTV –** *Update and recommendations*
 - c. **Climate Change –** *Update and recommendations*
- 20/213 **External Auditors Report:**
- (i) To note the contents of the External Auditors 'matters to report'
 - (ii) To note the 'Closure of Audit' – *report from the RFO will be circulated to members prior to the meeting*
- 20/214 **Matters of Correspondence for Report** - Correspondence is addressed on a daily basis and filed, the file is available for all councillors to inspect at their leisure.
The Clerk will report on any relevant correspondence
- 20/215 **Accounts for payment** –to approve the November Schedule for payment in December– *The schedule circulated to all members during the meeting for their consideration*
- 20/216 To note **Matters for the next meeting** – no discussion or decisions made