

COVID SAFE COUNCIL/COMMITTEE MEETINGS Notice

To adhere to present Covid-19 restrictions please comply with the following actions to allow attendance at a Town Council and Committee meeting in the Watchet Community Centre

1. There will be no toilet facilities available before, during or after the meeting.
2. There will be no drink facilities available before, during or after the meeting.
3. Seats will be put out and must stay where they are placed.
4. People attending the meeting will be seated in the order in which they arrive and will leave from the seat closest the door first.
5. There will be no opportunity to chat or socialise at the meeting. This can be done outside the building before or after the meeting.
6. Hands must be sanitised before and after the meeting.
7. Face coverings must be worn until meeting commences.
8. Sanitising wipes will be provided to clean down the chairs, everyone is responsible for cleaning their own chair. Gloves will be provided to put chairs and tables away.
9. Tables will be provided and cleaned down before the commencement of the meeting, once the meeting is finished spray will be provided for cleaning tables.

PUBLIC ATTENDANCE

- Above regulations apply
- Completion of a medical questionnaire will be compulsory before attendance
- Watchet Town Council reserve the right to restrict attendance in accordance with COVID 19 risk assessment outlining a safe capacity of 8 members of the public allowable at one time.