

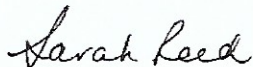
21 July 2020

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held by video conference on **Tuesday 28 July 2020 @ 3.30pm** for the purpose of transacting the following business.

***Due to Coronavirus (Covid-19) safety measures, Watchet Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. The link for the meeting will be emailed directly to members and will be posted on the Town Councils website in advance of the meeting for members of the public who wish to join.***

Yours faithfully



Sarah Reed  
Clerk to the Council

## A G E N D A

- 20/151 **To formally resolve to suspend standing order 1(z)** – to allow this meeting to take place on the fourth Tuesday of the month
- 20/152 To receive Apologies for Absence (LGA 1972, section 85 (1))
- 20/153 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464
- 20/154 **Town Council Minutes** - To confirm and sign the Minutes of the Council meeting held on the 9 March 2020, and Extraordinary meeting held on 24 March 2020 (LGA 1972, Sch 12 Para 41 (1))
- 20/155 **Chairman's Report:** – verbal
- 20/156 **To receive and sign the minutes of the following committees** and to adopt the Resolutions and Recommendations contained therein. (LGA 1972, Sch12 Para 41(1))  
Tourism & Leisure (12 March 2020)  
Finance & General Purposes (16 March 2020)  
Watchet Community Centre Management Committee (19 March 2020)  
Environment & Planning (19 March 2020)
- 20/157 **Delegation to the Clerk:**  
To consider giving delegation to the Clerk to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the Council's agreed budget until the physical meeting of the Full Council to be held on Monday 14 September 2020- ( *See Clerks report – Appendix 1* ) – *circulated to members prior to the meeting*
- 20/158 **Annual Governance and Accountability Return (AGAR) for 2019-20:**  
(i) To approve section 1 'Annual Governance Statement 2019-20' – ( *See Clerks report –Appendix 1* ) – *circulated to members prior to the meeting*
- 20/159 **Annual Governance and Accountability Return (AGAR) for 2019-20:**  
(i) To approve section 2 'Accounting Statements 2019-20'- ( *See Clerks report - Appendix 1* ) – *circulated to members prior to the meeting*

- 20/160 **Appointment of 'Occupational Health, Wellbeing and Safeguarding Officer':**  
(ii) Recommendation by Cllr Irven 'to appoint Cllr Campbell as the designated officer in the above post'  
– (See Clerks Report - **Appendix 1**) circulated to members prior to the meeting
- 20/161 **Accounts for payment** –to retrospectively approve the Schedule for payment from March to July 2020–  
*The schedule circulated to all members prior to the meeting for their consideration*
- 20/162 To note **Matters for the next meeting** – no discussion or decisions made