

Committee Members: Cllr Bowden, Cllr de Renzy-Martin, Cllr Irvén, Cllr Johnson, Cllr Murphy, Cllr Westcott and Cllr Whetlor.


17 October 2019

Dear Councillor

You are hereby summoned to attend the meeting of the **Watchet Community Centre Management Committee** to be held at the **Watchet Visitor Centre** on **Thursday 24 October 2019 at 5.30pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Yours faithfully



Sarah Reed
Town Clerk

A G E N D A

- 19/37D **To Receive Apologies for Absence** (LGA 1972, section 85 (1))
- 19/38D To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464
- 19/39D **Budget update** – *paperwork will be issued at the meeting*
- 19/40D **Operations & Activities**
(i) **Mirror update** – *Verbal report*
(ii) **Youth Provision** – *to agree October 2019 annual Service Level Agreement for the provision of a Youth Club in Watchet. (See appendix 1).*
- 19/41D **Policies and Procedures**
(i) **Soft play equipment hire** – *verbal report*
- 19/42D **To elect Council representatives for Watchet Connects working groups.**
(*See appendix 2*).
(i) Council representative for Watchet Strives
(ii) Council representative for Watchet Wants
- 19/43D **To review booking form and policy** - *to ensure adequate information and restrictions in place for the consumption/sale of alcohol for casual bookings (See appendix 3) – decision required*
- 19/44D **Verbal update report from the Committee Clerk on any outstanding matters**
- 19/45D **Matters to report for the next meeting:** – *no decisions made*