

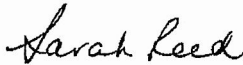
Committee Members: Cllrs Bowden, Corlett-Shaw, de Renzy-Martin, Irven, Murphy, Westcott, and Whetlor

10 September 2019

You are hereby summoned to attend the meeting of the **Finance & General Purposes Committee** to be held in the **Watchet Visitor Centre, Harbour Road, Watchet** on **Monday 16 September 2019 @ 6.30pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Yours faithfully



Sarah Reed
Town Clerk

AGENDA

- 19/24C **To Receive Apologies for Absence:** (LGA 1972, section 85 (1))
- 19/25C To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI No: 1464
- 19/26C **Financial Matters:**
- (i) Once per quarter, the Chair of this Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, *as per regulation 2.2*
 - (ii) All payments above £500 and below £5,000 are itemised and reported to this Committee, *as per regulation 4.1 and displayed on the website*
 - (iii) All payments issued outside of Full Council Meetings, shall be reported to this Committee, *as per regulation 6.6*
 - (iv) To consider recommendation 4 from the Internal Auditor's report 2019 – *Clerk will issue paperwork and a report at the meeting*
- 19/27C **Cemetery:**
- (i) To consider the outcome report compiled by Cllr Murphy and Corlett-Shaw regarding concerns raised by a resident - (**See Appendix 1**) circulated to members prior to the meeting
- 19/28C **Purchase of Grounds Maintenance Equipment** – *paperwork and costings will be issued at the meeting*
- 19/29C **Matters for the next meeting** – no discussion or decisions made