

4 June 2019

Dear Councillor

You are hereby summoned to attend the meeting of **Watchet Town Council** to be held in the **Watchet Visitor Centre, Harbour Road, Watchet**, on **Monday 10 June 2019 at 7.00pm** for the purpose of transacting the following business.

Members of the public are invited to address the Town Council 15 minutes prior to the commencement of the meeting at approximately 6.45pm, providing the notice period has been complied with. Please see the Public Participation notice.

Yours faithfully



Sarah Reed
Clerk to the Council

A G E N D A

- 19/01 To receive Apologies for Absence (LGA 1972, section 85 (1))
- 19/02 To receive any **Declaration of Interests** under Watchet Town Council's Code of Conduct (adopted on 9 July 2012) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 Si No: 1464
- 19/03 **Town Council Minutes** - To confirm and sign the Minutes of the Annual Council meeting held on the 13 May 2019, and the Council meeting held on 11 March 2019 (LGA 1972, Sch 12 Para 41 (1))
- 19/04 **Chairman's Report:** – verbal
- 19/05 **Reports from the Principal Authority Members:**
County Cllr Davies
District Cllrs Aldridge and Whetlor and to receive questions from the floor
- 19/06 **Reports from Representatives of Outside Organisations**, Verbal – no Decisions
- 19/07 **To receive and sign the minutes of the following committees** and to adopt the Resolutions and Recommendations contained therein. (LGA 1972, Sch12 Para 41(1))
Watchet Community Centre Management Committee (14 May 2019)
Tourism & Leisure (16 May 2019)
Finance & General Purposes (20 May 2019)
Environment & Planning (23 May 2019)
- 19/08 **Verbal reports from sub-committees, working groups, and other outside organisations where Watchet Town Council does not have representation:**
(Notification to the Clerk prior to the meeting)
- 19/09 **Reports from Working Groups:-** Any relevant paperwork will be issued at the meeting:
 - a. **Library-** *Update and recommendations*
 - b. **CCTV –** *Update and recommendations*
- 19/10 **Review of Management Agreements for the Watchet Esplanade – (See Appendix 1) circulated to members prior to the meeting**
- 19/11 **Co-option Procedure – Update report from the Proper Officer**

- 19/12 **Annual Governance and Accountability Return (AGAR) for 2018-19:**
(i) To approve section 1 'Annual Governance Statement 2018-19' – *(See Appendix 2a) – circulated to members prior to the meeting*
- 19/13 **Annual Governance and Accountability Return (AGAR) for 2018-19:**
(i) To approve section 2 'Accounting Statements 2018-19'- *(See Appendix 2b) – circulated to members prior to the meeting*
- 19/14 **Matters of Correspondence for Report** - Correspondence is addressed on a daily basis and filed, the file is available for all councillors to inspect at their leisure.
The Clerk will report on any relevant correspondence
- 19/15 **Accounts for payment** –to adopt the May schedule, for payment in June – *The schedule circulated to all members during the meeting for their consideration*
- 19/16 To note **Matters for the next meeting** – no discussion or decisions made