

**Minutes of the Finance & General Purposes Committee
held on Monday 15 January 2018 at 6.30pm**

Present: Cllr Bowden, Cllr Irven (Chair), Cllr Johnson, Cllr Murphy, Cllr Nuttall, Cllr Westcott, Cllr Whetlor

In attendance: Harriet Gibbard – Administrative Officer

17/51C To receive Apologies for Absence: None

17/52C To receive Declarations of Interest:

Name	Minute No:	Description of Interest	Personal / Prejudicial	Action Taken
Cllrs Johnson & Whetlor	17/53(i)	Members of the Watchet Carnival Committee	Personal	Councillors remained in the meeting and took part on voting

17/53C Financial Presentation: Watchet Carnival Committee – Bob Hornby
Cllr Nuttall arrived at 6.33pm

The Chair of Committee invited Mr Hornby to speak. Mr Hornby proceeded to present the Watchet Carnival Committee accounts for the 2017 period and explained some of the figures in the report (attached). The Watchet Carnival Committee is requesting a £3,500 grant from the Council to sponsor the 2018 Carnival Parade.

The Chair of the Committee thanked Mr Hornby for his attendance and presentation, and asked that thanks be passed to the Carnival Committee for all the hard work that they do for Watchet.

17/54C Financial Matters:

- (i) **Once per quarter, the Chair of the Committee shall be appointed to verify bank reconciliations for all accounts produced by the RFO, the contents to be noted by this Committee, as per regulation 2.2 – Noted**
- (ii) **All payments above £500.00 and below £5000.00 are itemised and reported to this Committee, as per regulation 4.1 - Noted and signed off by the Chair of the Committee (attached).**
- (iii) **Cheques issued for payment outside of Full Council Meetings, shall be reported to this Committee, as per regulation 6.6 - Noted and signed off by the Chair of the Committee (attached).**

17/50C Matters for the next meeting- Liaise with the Clerk to include:

- Watchet Carnival Committee grant decision
- Watchet Summertime Financial grant request

Meeting closed at 6.48 pm

Signed:

Dated:

PKM Murphy
14 Feb 18